Punjab Police Constable Exam Pattern/ Syllabus 2024

6. SELECTION PROCESS

The recruitment for filling up the vacancies in the two cadres, mentioned in Para-3, shall be carried out through a Common Application Form (CAF) and Common Computer Based (CBT) process followed by Physical Screening Test (PST) and Physical Measurement Test (PMT) with specified qualifying parameters. All the candidates shall be required to indicate their choice of cadres, in order of preference, in the Application Form, provided that they meet the eligibility criteria. In case a candidate applies for only one cadre she/he shall be considered only for posts in that cadre and not for posts in any other cadre. The preference indicated in the application submitted by the candidate shall be final and cannot be changed. The allocation of selected candidates to different cadres shall be on the basis of their respective merit and the indicated preference of cadre against category-wise vacancies subject to their fulfilling the requisite eligibility criteria.

The selection process shall be a 3 (three) stage process consisting of the following:

- **Stage-I**: Stage-I will consist of two common Computer Based Test (CBT), multiple Choice Question (MCQ) type Paper viz. Paper-I and Paper-II, of which Paper-II shall be qualifying in nature.

- **Stage-II**: Stage-II will consist of Physical Screening Test (PST) and Physical Measurement Test (PMT). Both Physical Screening Test and Physical Measurement Test shall be qualifying in nature.

- **Stage-III**: Stage-III will consist of Document Scrutiny.

7. **STAGE–I: Computer Based Test**

The first stage of the selection process shall be Common Computer Based Test (CBT) comprising of the following:

Paper - I	Paper-I shall comprise of 100 questions carrying one (01) mark each.
Paper - II	Paper-II shall be a mandatory qualifying test of Punjabi language of matriculation standard comprising of 50 questions carrying one (01) mark each with 50% marks as the qualifying criteria. The marks obtained in this Paper shall not be counted for determining merit.

The syllabus and number of questions from various topics is as follows:-

	Section		SYLLABUS		Number of Questions
Paper- I **Duration: 2 hours** **Maximum Marks: 100**	**1.**	**General Awareness**	(i)	Constitution and its features, Central and State Legislature, Executive, Judicial Institutions & Local Government Institutions	35
			(ii)	History, Geography, Culture and Economy of Punjab	
			(iii)	Basics of Science & Technology	
			(iv)	Current Affairs	
	2.	**Quantitative Aptitude and Numerical Skills**	(i)	Simplification	20
			(ii)	Average	
			(iii)	Decimal and Fractions	
			(iv)	Ratio and Proportion	
			(v)	Percentages	
			(vi)	Profit and Loss	
			(vii)	Simple Interest	
			(viii)	Time and Work	
			(ix)	Bar graphs and Line graphs	
	3.	**Mental Ability & Logical Reasoning**	(i)	Number and Letter Series	20
			(ii)	Sequencing	
			(iii)	Statements and Conclusions	
			(iv)	Pattern Completion	
			(v)	Order and Ranking	

			(vi)	Direction and Distances	
			(vii)	Relationship Problems	
	4.	**English Language Skills**	(i)	Reading Comprehension	10
			(ii)	Punjabi to English Translation	
			(iii)	Sentence rearrangement and correction	
			(iv)	Error Spotting	
			(v)	Fill in the Blanks	
			(vi)	Spelling Correction	
			(vii)	Vocabulary (Synonym, Antonym, one word substitution)	
		Punjabi Language Skills	(i)	ਸ਼ੁੱਧ/ਅਸ਼ੁੱਧ	10
			(ii)	ਸਮਾਨਾਰਥਕ/ਵਿਰੋਧੀ ਸ਼ਬਦ	
			(iii)	ਪੰਜਾਬੀ ਅਖਾਣ ਅਤੇ ਮੁਹਾਵਰੇ	
			(iv)	ਅੰਗਰੇਜ਼ੀ ਤੋਂ ਪੰਜਾਬੀ ਅਨੁਵਾਦ	
			(v)	ਬਹੁਤੇ ਸ਼ਬਦਾਂ ਦੀ ਥਾਂ ਤੇ ਇਕ ਸ਼ਬਦ	
			(vi)	ਅਣਡਿੱਠਾ ਪੈਰਾ	
	5.	**Digital Literacy & Awareness**	(i)	Fundamentals of Computers	05
			(ii)	MS Office (Word, PowerPoint)	
			(iii)	Internet, Worldwide web and Web search engines.	
			(iv)	Email Communication	
			(v)	Mobile Phones(basic conceptual knowledge)	
Paper-II Duration: 1 hour Maximum Marks: 50	1.	**Mandatory Qualifying paper of Punjabi Language**		Mandatory Qualifying paper of Punjabi Language (equivalent to Matriculation standard)	50

Note1 : Each candidate shall be issued an Admit Card indicating the specific date, time and venue for candidate's Computer Based Test Papers. The candidate is required to download the Admit Card and bring a hard copy (printout) of the Admit card, along with any one prescribed Photo Identity Proof (Aadhaar Card, Indian Driving License, PAN card, Voter Identity card, Indian Passport) for entry to the venue of the Examination Centre.

Note2 : No other Identity Proof shall be admissible.

7.1 Negative Marking

There shall be no negative marking.

7.2 Normalization

As computer based tests would be conducted in multiple shifts, with different sets of

questions, for different sets of participants, normalization of scores shall be carried out using the Mean Standard Deviation method using the following formula:

Normalization mark of jth candidate in the ith Shift $\widehat{M}_{ij}$ is given by

$$\widehat{M}_{ij} = \frac{\overline{M}_t^g - M_q^g}{\overline{M}_{ti} - M_{iq}} \left(M_{ij} - M_{iq} \right) + M_q^{gm}$$

M_{ij} = is the actual marks obtained by the jth candidate in ith shift.

$\overline{M}_t^g$ = is the average marks of the top 0.1% of the candidates considering all shifts (number of candidates will be rounded-up).

M_q^g = is the sum of mean and standard deviation marks of the candidates in the paper considering all shifts.

$\overline{M}_{ti}$ = is the average marks of the top 0.1% of the candidates in the ith shift (number of candidates will be rounded-up).

M_{iq} = is the sum of mean marks and standard deviation of the ith shift.

M_q^{gm} = is the sum of the mean marks of candidates in the shift having maximum mean and standard deviation of marks of candidates in the examination considering all shifts.

Calculation of marks will be up to 5 places of decimal.

7.3   Minimum Marks

After normalization is carried out in the above-mentioned manner, candidates belonging to Scheduled Caste, Backward Class, Economically Weaker Section and Ex-servicemen categories shall be required to score a minimum of 35**%** marks and candidates belonging to other categories shall be required to score a minimum of 40**%** marks, in Paper-I, to be eligible to be considered for the next stage of the selection process.

The candidates shall also be required to score a minimum of 50% percent marks in Paper-II after normalization is carried out to qualify for the next stage of the selection process. The failure to secure minimum 50% marks in Paper-II shall disqualify the candidate for being considered for the next stage of the selection process irrespective of his score in Paper-I.

Note: The marks obtained by a candidate in Paper-II, which is a mandatory qualifying paper of Punjabi Language, shall not be considered in the overall score of the candidate for determining merit.

7.4   Answer Key and Seeking of Objections

Upon completion of the last session of the Computer based tests, the Answer Key shall be uploaded on the Recruitment Portal. Candidates will be given 48 hours to raise objections to the Answer Key. A nominal fee of rupees 50/- shall be charged per objection. The fee shall be refunded, if the objection is sustained.

7.5   Alerts to Candidates

It shall be the responsibility of the candidates to keep themselves abreast of the

updates with respect to the process and stage of the selection process by frequently checking the Recruitment Portal for updates. No individual communication shall be made with the candidates. However, candidates shall be informed at various stages of the selection process, by SMS & E-mail. The alerts are just an additional facilitation provided to the candidates. The department shall not be responsible for non-receipt of an alert due to any reason whatsoever.

The candidates are advised to disable 'Do Not Disturb' (DND) service on their mobile phones to enable timely receipt of SMS alerts.

8. STAGE-II   PHYSICAL SCREENING TEST AND PHYSICAL MEASUREMENT TEST

Sufficient number of candidates, from amongst the candidates who have obtained required minimum marks in Paper-I and have also qualified Paper-II, would be shortlisted on the basis of merit determined by the marks obtained in Paper-I following normalization, and after factoring in reservation for various categories. The shortlisted candidates would be called for Stage-II. Stage-II of the selection process consisting of Physical Screening Test and Physical Measurement Test shall be conducted at designated place(s), date(s) and time.

8.1   Schedule for Stage-II Tests

The schedule for Physical Screening Test (PST) and Physical Measurement Test (PMT) shall be uploaded on the Recruitment Portal. A Separate Admit Card, indicating the date, time and venue, shall be issued for Stage-II tests. The candidate is required to download the Admit card, bring a hard copy (print out) of the same along with any one prescribed Photo Identity Proof (Aadhaar Card, Indian Driving License, PAN card, Voter Identity card, Indian Passport), for entry to the venue of the Stage-II tests.

Note: No other Identity Proof shall be admissible.

8.2   Physical Screening Test (PST) and Physical Measurement Test (PMT)

Stage-II Examination will be conducted in the following order:-
- Running (PST)
- Long-Jump (PST)
- High Jump (PST)
- Height Measurement (PMT)

The Physical Screening Test (PST), which shall be qualifying in nature, shall comprise of the following events:

Candidate	Physical Screening Test
For Male Candidates (including Ex-servicemen less than 35 years of age as on 01.01.2024)	(i) 1600 Meters Race to be completed in 6 minutes 30 seconds (only one chance). (ii) Long Jump 3.80 Meters (3 chances). (iii) High Jump 1.10 Meters (3 chances).

For Ex-Servicemen Male Candidates of age more than 35 years as on 01.01.2024	(i) 1400 Meters Walk and Run to be completed in 12 minutes. (Only one chance). (ii) 10 Full Squats within 3 minutes. (Only one chance).
For Female Candidates (including Ex-servicemen less than 35 years of age as on 01.01.2024)	(i) 800 Meters Race to be completed in 4 minutes and 30 seconds. (only one chance) (ii) Long Jump 3.00 Meters. (3 chances) (iii) High Jump 0.95 Meters. (3 chances)
For Ex-Servicemen Female Candidates of age more than 35 years as on 01.01.2024	(i) 800 meters run to be completed in 06 minutes (only one chance).

The height of the candidates called for Stage-II shall be measured and candidates found to be of or above the requisite minimum height, as mentioned in Para 5.5, shall be declared as having qualified the Physical Measurement test (PMT).

Note 1: Candidates shall be required to qualify all the events for the particular category to which she/he belongs. Failure to qualify any one event for that particular category shall disqualify the candidate.

Note 2: Candidates may note that random testing may be undertaken to rule out the use of performance enhancing drugs. Candidates randomly selected for such test(s) shall have to provide the required biological sample as instructed. Refusal to provide such biological sample shall disqualify candidate and make him/her ineligible for selection.

Note 3: Transgenders shall be treated at par with female for PST/PMT.

Note 4: Female candidates, who are pregnant on the date of Stage-II Tests, that is, Physical Screening Test (PST) & Physical Measurement Test (PMT), may submit a request for postponement of their PST & PMT. The following conditions shall, however, be applicable:

  i. Such female candidates shall have to apply through the Recruitment Portal for the postponement of their PST & PMT on or before the scheduled date of their PST & PMT, along with a medical report from a Govt. hospital regarding their pregnancy.

  ii. In case such a candidate, on the basis of her marks in Paper-I following normalization, provisionally makes it to the final merit list, she shall be given one opportunity for PST & PMT within 6 months of the delivery/termination of pregnancy by keeping a vacancy/seat vacant. The final result of such a candidate shall be declared based on her qualifying Stage-II tests and scrutiny of documents.

  iii. The seniority of such a candidate, who is finally selected, would be determined as per the existing Govt./departmental rules/instructions.

iv. In case such a candidate fails to qualify Stage-II or Stage-III, the vacancy kept on hold for her shall be carried over to the next recruitment.

8.3 Appeals Relating to Physical Screening Test and Physical Measurement Test

Candidates may appeal against the result of the Physical Screening Test and/or Physical Measurement Test, if they so desire, to the Chairperson or the Member of the Central Recruitment Board present at the Physical Screening Test and Physical Measurement Test venue on that very day. The decision of the Chairperson or the Member of the CRB, as the case may be, shall be final and no further appeal or representation in this regard shall be entertained. The Chairperson, or the Member of the CRB, as the case may be, shall record the decision and the reasons thereof, in writing for each case of appeal separately.

9. STAGE-III DOCUMENT SCRUTINY

9.1 The schedule for Document Scrutiny shall be uploaded on the Recruitment Portal. Separate Admit Card, indicating the date, time and venue, shall be issued for Stage-III The candidate is required to download the Admit card, bring a hard copy (print out) of the same along with any one prescribed Photo Identity Proof (Aadhaar Card, Indian Driving License, PAN card, Voter Identity card, Indian Passport), for entry to the venue of the Stage-III exam.

Note: No other Identity Proof shall be admissible.

9.2 Candidates shall be required to bring the following certificates in original along with one self-attested copy of each document:
a) Matriculation certificate for proof of age.
b) 10+2 or its equivalent from a recognized Education Board/University.
c) Proof of having passed Punjabi at Matriculation level or equivalent, as on date 01.01.2024.
d) Domicile Certificate issued by Punjab Government is required for applying under General/Open/UR category for female candidates.
e) Certificate, issued by the Competent Authority, to support claim for reserved category as applicable.
f) No Objection Certificate (NOC) from the Head of Department/Office concerned, in case of candidates, who are serving government employees
g) Supporting documents in case of Ex-servicemen category.

In case a candidate is not able to produce the required certificates/documents in original at the time of Document Scrutiny, he/she shall not be considered for further selection process.

10. MERIT LIST

Merit shall be prepared, keeping in view, the preference of cadre filled in the application form, the available vacancies, after factoring in the prescribed reservations for different categories, on the basis of marks obtained in Paper-I following normalization (as explained in Para 7.2), from amongst the candidates, who

qualify the Stage-II and Stage-III of the selection process. The marks obtained by a candidate in the mandatory qualifying Punjabi Paper (Paper-II) will not be considered in the overall score of the candidate for calculation of merit.

(a) In case of applicants scoring the same marks in Paper-I following normalization, the following criteria shall be adopted for inter-se merit:

(i) The candidate senior in age shall be placed higher in the merit list.

(ii) In the event of candidates scoring equal marks in Paper I and having same date of birth, their relative merit shall be determined on the basis of higher marks in Section- 1: General Awareness of Paper I.

(iii) In the event of candidates scoring equal marks in Paper I and having same date of birth, and equal marks in Section- 1: General Awareness of Paper I, their relative merit shall be determined on the basis of higher marks in Section - 2 : Quantitative Aptitude and Numerical Skills of Paper- I.

(iv) In the event of candidates scoring equal marks in Paper I and having same date of birth, and equal marks in Section- 1 : General Awareness and Section - 2 : Quantitative Aptitude and Numerical Skills of Paper- I, their relative merit shall be determined on the basis of higher marks in Section – 3: Mental Ability and Logical Reasoning.

(b) The allocation of selected candidates to different cadres shall be on the basis of their respective merit and the indicated preference of cadre against category-wise vacancies subject to their fulfilling the requisite eligibility criteria.

(c) There shall be no waiting list.

11. DECLARATION OF RESULT

Final result of the selection process shall be uploaded on the Punjab Police Recruitment Portal. https://iur.ls/punjabpolicerecruitment2024

12. MEDICAL EXAMINATION, ANTECEDENT AND EDUCATIONAL QUALIFICATION DEGREE/ CERTIFICATE VERIFICATION

The selection of candidates shall be provisional, and shall be subject to the following mandatory clearances:

12.1 Medical Examination

a) Before their enlistment in the Police Department, candidates shall be medically examined and certified physically fit for service by the Civil Surgeon/ Medical Board as per rules.

b) The Medical Examination shall include a substance abuse test.

c) No relaxation whatsoever shall be granted in any of the prescribed parameters of the Medical Examination under any circumstances.

12.2 CHARACTER AND ANTECEDENT VERIFICATION

(a) The verification of character and antecedents of all the selected candidates shall be undertaken as prescribed under the relevant law/rules/govt. instructions in this regard by following the prescribed procedures, by the concerned appointing authority.

(b) The selection of the candidate shall be subject to the verification of his/her antecedents, and if anything adverse is found against the candidate during the verification, his/her candidature shall be summarily rejected and no claim, whatsoever, shall be entertained in this regard thereafter.

12.3 VERIFICATION OF CERTIFICATES

Educational qualification and other certificates shall be got verified from the concerned Universities/Institutions/Boards/Authorities. The candidature of the selected candidate shall be provisional till verification of such certificates/ documents. Production of fake/forged educational qualification/other certificates shall lead to rejection of candidature and may also lead to legal action.

12.4 JOINING AND PROBATION

The candidates selected, in the above-mentioned manner, shall be given an offer of appointment by the competent authority indicating the time-frame for joining. The selected candidates, after joining, shall be on Probation, in accordance with the Rules and instructions, as applicable. In case a vacancy remains unfilled, on account of any reason, the same shall be carried forward to the next recruitment.